



GOVERNMENT OF BERMUDA

Ministry of Public Works

Department of Public Lands and Buildings

GOVERNMENT HOUSE

SCOPE OF SECURITY SERVICES

1. The security service will be initially for one year.
2. The security service shall be payable monthly in arrears.
3. The security service shall be provided as follows:-

For the regular work week: from 5pm Monday until 8am Friday

For the weekends: from 5pm Friday until 8am Monday

For public holidays: from 5pm of the last regular work day before the holiday until 8am of the next regular work day e.g. for Cup Match; security shall begin at 5pm Wednesday and end 8am Monday
4. **Staff:** One (1) security officer is required. The surveillance control room has an operating CCTV system and is located on the ground floor within the main entrance lobby. The security officer is required to monitor the CCTV system. A roving patrol will be minimal around the immediate grounds in close proximity to the main building
5. The Contractor shall ensure provision of adequate manpower and shall furnish the names and addresses of the persons deployed. Each employee shall be required to fill out the attached 'Police Record Check Application Form'. The contractor is responsible for the training of all his staff and for providing all Personal Protective Equipment.
6. The successful Contractor shall execute the contract directly and they shall not be permitted to give any sub-contract for part or whole of the work.
7. It shall be responsibility of the Contractor to ensure that their staff is in proper uniform along with their name tags with photographed identification.