

Childcare Connections

Child Care Regulation Programme

Supervision

Adequate supervision is basic to the safety and prevention of injury. Providers must directly supervise children by clear sight lines and within hearing distance at all times. “Adult supervision shall be continuous and children with special needs must have the attention of an appropriate professional” *Day Care Centre Regulations 1999 Regulation 7(3)*



Practical steps to ensure adequate supervision

You should always be able to see, hear, direct, assess and assist the children in your care at all times.

1. Take attendance daily. **Day Care Centre Regulations 1999, Regulation 12(a).*
2. Never leave children unattended. **Day Care Centre Regulations 1999 Regulation 8(d.)*
3. Assistants must work under the direct supervision of qualified staff at all times. **Day Care Centre Regulations 1999 Regulation 10(3)*
4. Children must be accompanied by an adult when entering the kitchen or laundry. **Day Care Centre Regulations 1999 Regulation 11(6)*
5. Count the number of children in your class multiple times throughout the day and when transitioning from one space to another.
6. Position yourself where all children can be seen both indoors and outdoors.
7. Position changing tables to face into the classroom.
8. Be aware of blind spots, hidden corners and hazards both indoors and outdoors.
9. Have adequately lit rooms at all times, so that all children can be seen at all times.
10. Position staff at the front and back of groups when transitioning from one space to the next.
11. Know and maintain your child to staff ratios.
12. Communicate with your classroom coworker when stepping away from the group.

Information retrieved from: [Infant-Toddler Care: Quality Supervision — Lessons — Better Kid Care \(psu.edu\)](#)
Professional Development Opportunities for Supervision: [Search — Better Kid Care \(psu.edu\)](#)

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GOVERNMENT OF BERMUDA
Ministry of Health

January 2024