



**GOVERNMENT OF BERMUDA**  
Ministry of Public Works

**Addendum #1**

**July 27, 2022**

**Dear Respondents.**

**This Addendum supersedes information contained in the Request for Proposal (“RFP”) to the extent referenced.**

**This Addendum forms part of the RFP documents and will be subject to all of the conditions set out in the contract conditions.**

**Addendum #1 contains three (3) pages.**

**Q. 1. 1.1.3. Collection zones in table 1 - Is the Government open to changing the zones and scheduled dates if it produced a significant cost savings? Can a proposal be submitted under proposed changes, or in accordance with the zones and schedule in table 1?**

**A1. The zones such as West on the Thursday and East on Friday will not change as this is already established.**

**Q 2. 1.1.4. Is this Government open to accepting a permission with alternative dates recommended for the government bus stop, dock, school, etc. collections, or in accordance with table 1? Also, a table is provided to show the Government collection points but no information on residential routing was provided. Can you please provide all current recycling routes for residential collection across the island?**

**A 2. Residential Routing will be done as the contractor finds beneficial, as for the bus stop bins so long as they are collected consistently as required we are open**

**Q 3. 1.3.2. If contaminated recycling is in the Government bins, is the sticker to be applied, or is the Contractor expected to collect it regardless? If the contaminated waste must still be collected, can you confirm that there is no penalty to the Contractor?**

**A 3. In that case you are expected to collect regardless and there will be no penalty for the contractor for that sort of collection.**

**Q. 4. 1.4.3. Collections are to be between 7:30 am - 4 pm but notes hours can only be altered with Government's written permission. Can a quote be submitted with the**

**intention of completing the work outside of these hours on a permanent basis (i.e. starting earlier in the morning than 7:30 am)?**

**A. 4. All government waste collection starts at 7.30 however you can according to the document write in the dump after hours with written permission we do encourage the delivery of recycled materials to be done during the hours stated because the opening and Closing of the Government Quarry is operated by another department**

**Q. 5. 1.4.4. The Government advised it can change the delineation of the collection zones should they see fit. Can a quote include proposed new zones and pricing based off of their acceptance?**

**A 5. It is very unlikely that we will change the zones at all.**

**Q. 6. 1.4.5. Can we receive written approval to submit our quote based on collections days, hours, and zones that would produce the most cost savings? Or does the quote need to be specific to current parameters only, and written requests must be submitted each and every time required?**

**A 6. The Quote must be submitted according to the specifics in the document.**

**Q 7. 1.4.7. If the scale facility is down and we are required to weigh in at another Government facility and return, will the Government agree to compensation for time and expenses?**

**A7. The rate that you submit separately in the tender document should cover that cost**

**Q 8. 1.4.9. If a GPS was requested and installed, would the Contractor be the only one with access to the tracking data? And then submit to the Government as requested? If the Government has access, what controls are in place to ensure tracking data for operations outside the scope of a Government contract are private and not accessed?**

**A 8. It is very unlikely that we will ever install GPS but if it does we will discuss an arrangement with the successful contractor**

**Q 9. 1.5.2. Current phone lines operate 8am - 4pm. Is it acceptable for these hours if all messages are checked at 8 am and responded to within the same business day?**

**A 9. Yes**

**Q 10. 1.7.1. Noting operating hours producing missed collection data to the Government at the end of the same day may prove challenging. Would the Government find it acceptable to receive this data ahead of noon on the next business day?**

**A 10. Yes**

**Q 11. 1.7.3. Where the Government has authority to resolve a dispute, what recourse is available to the Contractor should they not agree on the outcome? Also, who in Government has authority to resolve these disputes? Department, and title.**

**A 11. All dispute are to be submitted to the Principal Purchasing Supply Officer, who will in accordance with the Code of Practice will review and process dispute. The Principal Purchasing /supply Officer is the point of contact.**

**Q 12. 1.8.1. What selected private roadways are included in the scope of services? Again, a copy of the current routing information would prove helpful here too please.**

**A 12. All recycled materials will be collected from the same locations as the household waste**

**Q 13. 1.8.7. Can the contractor bill for the production of reports, or is the cost associated with producing them to be included in the hourly rate for the RFP?**

**A 13. That billing should be included in the quote**

**Q14. 5.2. Can the contractor bill for the labour for bin repairs, or is the cost included in the hourly rate for the RFP?**

**A 14. The cost should be factored in your quote**

**Q15. 6.1.1. Where additional information is requested, can the Contractor bill for the costs associated with producing the request?**

**A 15. Again this should be included in your quote**

**Q 16. 8.7. If a load contains contamination greater than 5% but is from Government bins that we may not be able to leave a sticker on and have to collect, does this contamination impact the Contractors payment?**

**A 16. No**

Best regards,

Elizabeth Davis-Smith  
**Principal Purchasing and Supply Officer**  
**Ministry of Public Works**

END OF ADDENDUM # 1