



ANNEX D – CHECKLIST

SUBMITTAL CHECKLIST

1. APPENDIX A – SUBMISSION FORM
2. CERTIFICATE OF INCORPORATION (if applicable)
3. APPENDIX C – CERTIFICATE OF CONFIRMATION OF NON-COLLUSION
4. ANNEX I – COMPANY PROFILE FORM
5. ANNEX II – LOCAL BENEFITS FORM
6. PROFESSIONAL REFERENCES FOR EACH OF THE ITEMS SELECTED IN ANNEX I

NON-MANATORY SUBMISSIONS:

1. SAFETY AND HEALTH POLICY, CONSTRUCTION SAFETY PLAN OR EQUIVALENT
2. ENVIORMENTAL POLICY OR EQUIVALENT

Response Covering Letter

Respondent's name and address:

Date:

Ministry of Public Works,
Head Office 3rd Floor General Post Office Building,
56 Church Street, Hamilton,
Bermuda

Attention: Mrs. Elizabeth Davis-Smith, Principal Purchasing Officer
Subject: RFSQ Approved Contractor List for Specified Goods and Services

The enclosed Response is submitted in response to the above-referenced Request for Supplier Qualifications.

We have carefully read and examined the Request for Suppliers Qualifications (RFSQ) and have conducted such other investigations as were prudent and reasonable in preparing the Response.

I am authorized to submit this Response on behalf of the Respondent.

Yours truly,

Signature

Print Name

Title:

Telephone Number

Email:

Date:
