



**Ministry of Public Works  
Department of Works and Engineering**

**ANNEX E – COMPANY PROFILE FORM**

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This document comprises the following Sections:

- Section I: Company Information
- Section II: Product or Service Details
- Section III: Company Experience; Professional and Technical Staff
- Section IV: Customer experiences

**Note:** In addition to this form, respondents may submit their standard company profile brochures.

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**SECTION I**

<b>Company Information</b>		
<i>Vendor Name</i>		
<i>Company Description</i>		
<b>Contact Information</b>		
<i>Primary Contact</i>	<i>Phone</i>	<i>Email</i>

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**SECTION II**

<b>Product or Service Details</b>	
<i>Details</i>	<i>Provide a detailed description of the product or service your company delivers</i>
<i>Capabilities</i>	<i>Provide more information about the benefits and capabilities your company provides</i>

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**SECTION III**

<b>COMPANY EXPERIENCE, PROFESSIONAL AND TECHNICAL STAFF</b>	
<i>Relevant Experience</i>	<i>Provide any information about previous experiences, clients, or success stories a minimum of 3 examples</i>

<p><i>Key Personnel</i></p>	<p><i>Provide a List of key personnel and their experience, certifications and/or skills</i></p>

The respondent may attach documentation to support this section in lieu of completing this section.

Please indicate that documentation has been attached above.

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**SECTION IV**

<b>CUSTOMER EXPERIENCES</b>				
<i>Professional References</i>	Provide information for at least three (3) recent clients including name and contact information (e-mail and phone). Attach corresponding reference letters to your submittal.			
	<i>Project</i>	<i>Date Completed</i>	<i>Phone</i>	<i>Email</i>