



GOVERNMENT OF BERMUDA

Ministry of Public Works

Architects Section

Project Brief for the Department of Parks
Proposed Headquarters

Annex – H

Project Brief

On The Department of Parks

Proposed Headquarters

#4, Marsh Folly Road, Pembroke

Date: July 5, 2022



Objective

This project aims to fulfill that commitment in providing a new Headquarters and Maintenance Yard for the Department of Parks that is cost-effective, secure and sustainable.

Design Objectives:

- Headquarters
- Aesthetically pleasing when viewed from Palmetto Road
- Sensitive to its surround context
- Cost-effective
- Secure and Safe Facility
- Adequate Material Storage
- Efficient space utilization
- Operates Efficiently
- Operates Effectively

Proposed Facility Requirements

The new building accommodations should include but not be limited to the following:

(To be confirmed by Client Department)

- Parks Management Office
- Parks Heavy and Light Vehical storage/parking
- Staff parking
- Visitors parking
- Internal storage
- External storage
- Covered storage
- Work Crew Gang Storage
- Energy Management System
- Building Management System
- Circulation space
- Adequate turning radiis for vehicles
- Entrance gate/hut
- Staff washrooms facilities, including a shower
- Potable Rainwater collection and water tank
- Renewable energy sources to ensure the new building is energy efficient and uses renewable energy sources like solar energy
- Back-up power supply
- CCTV – Access Control – Burgular Alarm
- See attached spread sheet for particulars

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PARKS INDUSTRIAL STAFF SPACE REQUIREMENTS

Name/Space	Position	# of persons	Office Size	Square Footage	Comments
Kitchen/Cafeteria			28x28	784	To include, Full sized fridge, stove, sink with counter space, microwave 3 to 4 round tables, 4 chairs each. - Space to double as sleeping quarters for men sequestered for Hurricane?
Training Room/BIU Staff/Life Guards			26x30	780	
Mens locker room and shower facility			16x32	512	To include showers and locker/benches
Mens washroom			20x20	400	To include toilets, urinals and sinks
Womens locker room and shower facility			8x16	128	To include showers and locker/benches
Womens washroom			10x10	100	To include toilets and sinks
Equipment/Uniform and supplies Storage Room			20x16	320	
Janitorial Closet			10x10	100	
General Staff	Parks Industrial	67			Mustered Point (Marsh Folly)
		<u>Subtotal</u>		3124	
		<u>Circulation Factor</u>		977	
		<u>Total</u>	<u>67</u>	<u>4101</u>	

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GARAGE SPACE REQUIREMENTS

Name/Space	Position	# of persons	Office Size	Square Footage	Comments
Wood Storage/Carpentry Shop			30x30	900	
Paint Shop			15x15	225	
Light Mechanics Shop			30x30	900	
Gang Storage			12x15	1800	180 sqft x 10 (gang/parking storage units)
Sanitation			10x10	100	Gange Storage
Landscape/Schools 4			12x15	180	Gange Storage
Chemical Storage			8x8	64	
Fertilizer Storage			8x8	64	
				<u>Subtotal</u>	4233
				<u>Circulation Factor</u>	1338
				<u>Total</u>	5571

Site Parking Requirements for Staff and Visitors

CAR

6 Administrative/Visitor Parking

10 Industrial Staff parking

BIKE

20 Cycle Parking for Administrative/Industrial/Visitor Parking

The following items are not factored into the spreadsheet-

*space allocated for stairwells or elevators

*space allocated for a utilities room (i.e. pump rm, electrical rm, mechanical rm, etc)

*space allocated for a generator room

*space allocated for a BELCO rm.

*Electrical Charging Station

