



PROCUREMENT NOTICE

This Procurement Notice is issued by the Government of Bermuda (the “Government”) to provide summary information in relation to a specific procurement, as detailed below.

1. Subject Matter of Procurement

RFX Title: **Information and Data Architecture Review**

RFX Number: **2020-005 CAB**

Purchase Type: **Service**

The Government of Bermuda is requesting proposals from qualified vendors to perform an independent and comprehensive review of the information architecture of gov.bm, and propose the best approach to the organization of information to ensure that it is logical and intuitive, and improve user experience (UX).

2. How to Obtain Relevant Documents

All relevant documents for this procurement are posted at <https://www.gov.bm/procurement-notices>.

3. Procuring Entity’s Name

Name of Ministry: **Premier Office**

Name of Department: **Department of Information and Digital Technologies**

4. Contact Information

Mr. Barrington Bryce, Management Services Partner, at email bbryce@gov.bm.

5. Language of Submissions

Unless otherwise indicated, all submissions shall be in English only.

6. Important Dates

Issue Date	Friday June 19, 2020
Pre-Bid / Site Meeting	Friday July 03, 2020 11:00 AM local time
Deadline for Questions	Friday July 10, 2020 local time
Deadline for Issuing Addenda	Friday July 17, 2020 local time
Submission Deadline	Friday July 24, 2020 12:00:00 AM local time
Anticipated Final Ranking	Friday August 14, 2020
Contract Negotiation Period	14 calendar days
Anticipated Execution of Agreement	Friday October 02, 2020

All times listed are in Atlantic Standard Time (AST).

7. Location of Submission

Responses to this solicitation shall be submitted to the following location:

Electronic mail (E-Mail) submissions are accepted at bbryce@gov.bm.

If documents are larger than ten (10) MB please send them within a zip file.

In the subject line of the email, please state the RFI title. Please ensure to send a copy of your proposal in MS Word and/or Adobe PDF format.

8. Site Visit / Pre-Bid Meeting Details

The Government will conduct a pre-bid conference call on Friday, June 26, 2020 at 11:00 am to answer any questions potential bidders may have. A Webex invitation will be sent two (days) before the meeting.

ADDITIONAL INFORMATION