



# Application for Permanent Resident's Certificate

This form is for a Permanent Resident's Certificate application under Section 31A, 31ZA, 31ZB or 31B of the Bermuda Immigration and Protection Act 1956. The qualifications for application under each Section of the Act are listed below. Please read them carefully and check the box for the Section of the Act under which you are applying. Refer to the checklist at the back of this form which details additional documents required to process this application.

APPLICANT'S SURNAME

ALL OTHER NAMES

## APPLYING UNDER SECTION 31A

**YOU MUST FULFIL ALL THE REQUIREMENTS BELOW IN ORDER TO APPLY UNDER THIS SECTION:**

- a) You have been exempted from Part V of the Bermuda Immigration and Protection Act 1956, under section 5 of the Economic Development Act 1968 for at least 10 years;
- b) You have been ordinarily resident in Bermuda for a period of at least 10 years; and
- c) You have been ordinarily resident in Bermuda during the two years immediately preceding this application.

I WISH TO APPLY UNDER SECTION 31A

## APPLYING UNDER SECTION 31ZA

**YOU MUST FULFIL ALL THE REQUIREMENTS BELOW IN ORDER TO APPLY UNDER THIS SECTION:**

- a) You were ordinarily resident in Bermuda for a period of at least 20 years; and
- b) You were ordinarily resident in Bermuda during the two years immediately preceding this application.

I WISH TO APPLY UNDER SECTION 31ZA

## APPLYING UNDER SECTION 31B

You are **EITHER:** The son or daughter of a person who possesses a Permanent Resident's Certificate and you are above the upper limit of compulsory school age

- OR:** The spouse of a person who possesses a Permanent Resident's Certificate
- AND** in all cases
- a) You are at least 18 years of age
  - b) You have been ordinarily resident in Bermuda for a period of 10 years immediately preceding this application

I WISH TO APPLY UNDER SECTION 31B

## APPLYING UNDER SECTION 31ZB

**YOU MUST FULFIL ALL THE REQUIREMENTS BELOW IN ORDER TO APPLY UNDER THIS SECTION:**

- a) You were ordinarily resident in Bermuda for a period of at least 15 years;
- b) You were ordinarily resident in Bermuda during the two years immediately preceding this application;  
and
- c) You are the non-Bermudian parent of a son or daughter who possesses Bermudians status.

I WISH TO APPLY UNDER SECTION 31ZB

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**FOR OFFICIAL USE ONLY**

**DEPT OF IMMIGRATION  
REFERENCE NUMBER**

**SECTION****1****Personal Details**

Surname/Family name

First name

Middle name(s)

Family name at birth

Age

Sex

Date of Birth

**DD / MM / YR**

Street address in Bermuda

Postal address (if different from above)

Telephone numbers (Home)

(Work)

(Cellular)

(E-mail)

NOTE: Please inform the Department of Immigration in writing of any change of address or phone number which occurs while this application is being processed.

**Nationality Details**

Your nationality at birth

Country of birth

Your present nationality

Are there any restrictions on your right to return to your country of origin?

YES

NO

If YES, please state what these restrictions are

**Marital Status**

Are you

Single

Divorced

Widowed

Married and...

Living together

Living apart

Legally separated

**Employment**

Job Title

Employer, with address and phone number

**Convictions**

Have you ever been convicted in a court of law on any criminal or civil proceedings?

YES

NO

If YES, please state: When

Where

Nature of offence

Sentence

You may add to your response on a separate sheet – is another sheet attached?

YES

NO

## SECTION

## 2

## Residence

Date of arrival in Bermuda

DD / MM / YR

Have you been resided in Bermuda for a period of 10, 15 or 20 years?

YES

NO

In this period, have you lived abroad for more than two months?

YES

NO

If YES, please give details of each residence abroad:

Country of residence	Reason for residence, for example periods of employment or education	Employer or school	Period of residence (Month/Year to Month/Year)

Please provide supporting documentation from place of employment or educational establishment

## SECTION

## 3

## Details of Spouse or Former Spouse

If not applicable, please write "NONE" through this section

Surname

All other names

Maiden name (if applicable)

Age

Sex

Date of Birth

DD / MM / YR

Date and place of marriage

DD / MM / YR

Date marriage ended (if applicable)

DD / MM / YR

Reason (death, divorce, etc.)

Nationality at birth

Present nationality (if different)

Is your spouse currently residing in Bermuda?

YES

NO

Does your spouse possess Bermudian status?

YES

NO

Certificate Number

Does your spouse possess a Permanent Resident's Certificate?

YES

NO

Certificate Number

Is your spouse employed in Bermuda?

YES

NO

If YES, please give occupation and employer

Has your spouse or dependent children ever been convicted in a court of law on any criminal or civil proceedings?

YES

NO

If YES, provide details on a separate sheet and attach it to this form - is a sheet attached?

YES

NO

NOTE: A Police Certificate will be accepted as a satisfactory response to this requirement

## SECTION

## 4

## Details of Applicant's Parents

COMPLETE THIS SECTION IF YOU ARE APPLYING AS THE SON OR DAUGHTER OF PARENT(S) IN POSSESSION OF A PERMANENT RESIDENT'S CERTIFICATE

FATHER'S Surname

All other names

Age

DD / MM / YR

Nationality at birth

Country of birth

Present nationality  
(if different)

Does he possess Bermudian status?

YES

NO

Certificate #

Or a Permanent Resident's Certificate?

YES

NO

Certificate #

Is he employed in Bermuda?

YES

NO

MOTHER'S Surname

All other names

Maiden name

Age

DD / MM / YR

Nationality at birth

Country of birth

Present nationality  
(if different)

Does she possess Bermudian status?

YES

NO

Certificate #

Or a Permanent Resident's Certificate?

YES

NO

Certificate #

Is she employed in Bermuda?

YES

NO

Date and place of parents'  
marriage

DD / MM / YR

Date marriage ended  
(if applicable)

DD / MM / YR

Reason (death,  
divorce, etc.)

## SECTION

## 5

## Details of Applicant's Children

COMPLETE THIS SECTION IF YOU ARE APPLYING AS THE NATURAL PARENT OF PERSON(S) POSSESSING BERMUDIAN STATUS

CHILD 1 Surname

All other names

Age

DD / MM / YR

Nationality at birth

Country of birth

Present nationality  
(if different)

Does child possess Bermudian status?

YES

NO

Certificate #

CHILD 2 Surname

All other names

Age

DD / MM / YR

Nationality at birth

Country of birth

Present nationality  
(if different)

Does child possess Bermudian status?

YES

NO

Certificate #

CHILD 3 Surname

All other names

Age

DD / MM / YR

Nationality at birth

Country of birth

Present nationality  
(if different)

Does child possess Bermudian status?

YES

NO

Certificate #

Date and place of parents'  
marriage

DD / MM / YR

Date marriage ended  
(if applicable)

DD / MM / YR

Reason (death,  
divorce, etc.)

SECTION

# 6

## References

You require two sponsors in support of your application. They must both be Commonwealth citizens who possess Bermudian status and have known you for at least seven years.

**Letters of support from both these sponsors must be attached to this form.**

**SPONSOR 1** Full name

Date of Birth

DD / MM / YR

Street address in Bermuda

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Postal address (if different from above)

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Telephone numbers (Home)

(Work)

(Cellular)

(E-mail)

**I, the undersigned, hereby state:**

I am a Commonwealth citizen

YES

NO

I possess Bermudian status

YES

NO

I have known the applicant well for

years and have extensive knowledge of his/her character and integrity

I am not the counsel or agent of the applicant, nor am I related to the applicant

Signature

SECTION

# 6

## References

**SPONSOR 2** Full name

Date of Birth

**DD / MM / YR**

Street address in Bermuda

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Postal address (if different from above)

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Telephone numbers (Home)

(Work)

(Cellular)

(E-mail)

**I, the undersigned, hereby state:**

I am a Commonwealth citizen

YES

NO

I possess Bermudian status

YES

NO

I have known the applicant well for

years and have extensive knowledge of his/her character and integrity

I am not the counsel or agent of the applicant, nor am I related to the applicant

Signature



SECTION

# 7

## Legal Declaration

I swear by Almighty God that the particulars stated by me in this application are true and I have read and understand the requirements of the section under which I am applying.

If at any time, before a Certificate is issued to me, the accuracy of any of the foregoing particulars is affected by an alteration of circumstance, I undertake to inform the Department of Immigration in writing forthwith.

Print Name

\$25 Stamp Duty

Signature

Sworn at

Date

Before me

Commissioner for Oaths

**This affidavit must not be made before a person who is the Counsel or Agent for the applicant**

CAUTION: If the applicant makes any statement in his or her application which he or she knows to be false in any particular, or recklessly makes a statement which is false in a material particular, he or she renders him/herself liable to both a fine and imprisonment and to the withdrawal of his or her Permanent Resident's Certificate, should this application be successful.

SECTION

# 8

## Proof of Ordinary Residence

You require a letter(s) of support indicating that you have been ordinarily resident in Bermuda for 10, 15 or 20 years. A sample letter of proof of ordinary residence is included in the notes section of the application form. (Note: The person who submits a proof of ordinary residence letter cannot also be a reference under section 5 of this application.)

Please indicate if the letter of proof of ordinary residence is enclosed with your application.

YES  NO

# Application Checklist

**Incomplete applications will be returned. This application will not be considered complete unless the required documents are attached. Where supporting documentation is attached, please indicate on the supporting documentation to which section of this form it refers. Please tick off the check boxes as applicable.**

COMPLETE SECTION OF FORM	SECTION UNDER WHICH YOU ARE APPLYING			
	31A	31ZA	31B	31ZB
	1-3, 6-8	1-3, 6-8	1-4, 6-8	1-3, 5-8
Current fee	✓	✓	✓	✓
2 passport photos	✓	✓	✓	✓
Certified copies of the applicant's birth certificate, passport, plus marriage certificate and deed poll (if applicable)	✓	✓	✓	✓
A letter of support from 2 sponsors	✓	✓	✓	✓
Local Police Report	✓	✓	✓	✓
Proof of relationship to child, spouse (whichever applies to your specific application), including long form birth/marriage/adoption certificates or deed poll (if name has been changed). Proof is also required of these persons' Permanent Resident's Certificate as specified in this form			✓	✓
A copy of the applicant's exemption certificate and, where the applicant is counting any period between 1 January 2002 and 1 January 2012, a copy of each company's certificate(s) that identifies the date from when each company was assessed as having met the criteria identified in Section 3B of the Economic Development Act 1968	✓			
A letter from each eligible employer or employers confirming that the applicant worked for them during the relevant eligibility period.	✓			
A letter from the employer and a letter from a professional person attesting to support the residence of the applicant for 10 years	✓		✓	
A letter from the employer and a letter from a professional person attesting to support the residence of the applicant for 15 years				✓
A letter from the employer and a letter from a professional person attesting to support the residence of the applicant for 20 years		✓		

**SAMPLE: PROOF OF ORDINARY RESIDENCE**

**SUPPORT THAT APPLICANT HAS BEEN ORDINARILY RESIDENT  
IN BERMUDA FOR 10, 15 OR 20 CONSECUTIVE YEARS.**

John Levi Outerbridge, CA  
111 Bermuda Way Drive, Devonshire, DV09, Bermuda  
Tel: 441-236-1111 or 441-705-0000

21 October 2011

Subject: Permanent Resident, Katherine Anne Smith

To the Chief Immigration Officer:

I am writing this letter to support the Permanent Resident application by Katherine Anne Smith. I have known Katherine Anne Smith since 1995.

We worked together as Audit Managers at the Bank of Bermuda for 10 years. We began in the Audit Department at the Bank of Bermuda on 23 October 1995 and worked together for 10 years until Katherine Anne Smith left the Bank on 5 December 2005 to work at the Fairmont Hamilton Princess Hotel.

I hereby attest that from 23 October 1995 to 5 December 2005 Katherine Anne Smith has been continuously and ordinarily resident in Bermuda.

If you have any questions, I may be reached at the phone number or the address above.

Sincerely,

*John Levi Outerbridge, CA*  
John Levi Outerbridge, CA

