



GOVERNMENT OF BERMUDA  
Attorney General and Ministry of Legal Affairs

Judiciary

Request for Quotation for Cleaning Services at the Dame Lois Browne Evans Building

Request for Quotations No.: JUD-2020/01

Addendum #1

---

13 May, 2020

Dear Respondents,

This Addendum #1 supersedes the information contained in the RFQ to the extent referenced and forms part of the RFQ documents.

This Addendum #1 contains an amendment to Page 3, Section 1.4 – RFQ Timetable, and Page 4, Section 1.5.1 – Quotations to be Submitted at Prescribed Location.

Given the unforeseen circumstances and events associated with the COVID-19 pandemic, including:

- 1) The Government's confirmation of Bermuda's first positive cases of COVID-19 on the island on the evening of Wednesday, 18 March 2020, which resulted in the restriction of access to certain Government Offices and Buildings (including those Buildings housing the Judiciary) as Government staff and members of the general public were encouraged to remain at home to reduce the spread of the virus during the period 19 March 2020 – 6 April 2020; and
- 2) The island-wide Shelter in Place order, which was in place for a 4-week period commencing on Saturday, 4 April 2020 – Saturday, 2 May 2020, that required all persons to remain at their homes during the aforementioned period;

Both the Submission Deadline and the date of the Anticipated Execution of Agreement as provided in the RFQ (which were scheduled to take place during the above-mentioned period) has been revised.

The Judiciary has been in contact with those bidders who registered their interest in submitting quotations for the RFQ (the "Registered Bidders"). Due to the unforeseen circumstances and events detailed above, Registered Bidders were first advised via email that the Submission Deadline would be revised from Friday, 20 March 2020 to Monday, 6 April 2020, when it was first anticipated that Government Offices would re-open to the general public. However, given the Shelter in Place order, which followed, the Judiciary was not able to accept Quotations on Monday, 6 April 2020, and advised all Registered Bidders that Quotations would be accepted on Wednesday, 13 May 2020.

Regrettably, the Judiciary is unable to accept Quotations on Wednesday, 13 May 2020, as the Registry of the Judiciary remains closed to the general public. Registered Bidders have therefore been contacted concerning the revised Submission Deadline provided in this Addendum #1. Any further updates to the RFQ Timetable will be indicated via additional Addendum, if necessary.



GOVERNMENT OF BERMUDA  
Attorney General and Ministry of Legal Affairs

Judiciary

Request for Quotation for Cleaning Services at the Dame Lois Browne Evans Building

Request for Quotations No.: JUD-2020/01

Addendum #1

It should also be noted that as Bermuda continues to battle the unprecedented effects of COVID-19, which has had the unfortunate result of reducing the services provided by the Court, the Judiciary maintains communication with the general public concerning the Court's operations and accessibility via the issuing of Supreme Court Circulars.

For further information as it relates to the measures that have been put into place surrounding the COVID-19 pandemic by the Judiciary to date, reference is made to Supreme Court Circulars No. 04, 05, 06, 07, 08, 09 and 10 of 2020.

The timetable is amended as follows:

**1.4 RFQ Timetable**

Issue Date of RFP	Monday, 2 March 2020
Pre-Bid / Site Meeting	Monday, 9 March 2020 10:00 AM
Deadline for Questions	Wednesday, 11 March 2020 4:00 PM
Deadline for Issuing Addenda	Monday, 16 March 2020 4:00 PM
Submission Deadline	Wednesday, 27 May 2020 3:00 PM
Anticipated Execution of Agreement	Wednesday, 1 July 2020

All times listed are in Atlantic Standard Time (AST). The RFQ timetable is tentative only and may be changed by the Government at any time. For greater clarity, business days means all days that the Government is open for business.

Submission of the Quotations at the prescribed location is amended as follows:

1.5.1. Quotations to be Submitted at Prescribed Location

Quotations must be submitted to:

Attention: Mrs. Cratonia Thompson, Assistant Registrar  
Supreme Court  
Dame Lois Browne Evans  
58 Court Street, Hamilton HM 12

Given the current climate as it relates to COVID-19, the requirement to maintain social distancing, and where possible limit the number of persons occupying buildings and enclosed spaces, Respondents are directed to contact Mrs. Cratonia Thompson via email on [cthompson@gov.bm](mailto:cthompson@gov.bm) so that curbside collection of the Quotations outside of the Dame Lois Browne Evans Building can be



GOVERNMENT OF BERMUDA  
Attorney General and Ministry of Legal Affairs

Judiciary

Request for Quotation for Cleaning Services at the Dame Lois Browne Evans Building

Request for Quotations No.: JUD-2020/01

Addendum #1

---

arranged. Curbside collection must be arranged on or before the date and time provided in the revised RFQ timetable.

Respondents are also directed to Page 5, Section 1.5.5 as it concerns the Withdrawal of Quotations. Respondents are reminded that at any time throughout the RFQ process until the execution of a written agreement for the provision of the Deliverables, a respondent may withdraw a submitted quotation. To withdraw a quotation, a notice of withdrawal must be sent to the RFQ Contact and must be signed by an authorized representative of the respondent. The Government is under no obligation to return withdrawn quotations.

\*\*\*END OF ADDENDUM #1\*\*\*